# **Answering Sets**

Callers can be advised when or where to contact you if you are out or busy.

Messages can be changed as frequently as required to suit your circumstances.

Your voice adds a personal touch to the recorded announcement. This equipment answers the telephone and gives callers a pre-recorded message. It does not record messages from callers.



# **Description**

Either answering set is connected to a telephone, which is also used to make the recordings.

The four-position switch can be set to record a message, check a recording, answers calls, or to leave the telephone connected normally.

A small pilot lamp glows when the set is switched on.

An indicator shows when a message is being recorded, checked or given to a caller.

Both answering sets are in two-tone grey plastic cases.

## How they operate

To record a message, the switch is set to 'record', the 'start' button is pressed, and the message is spoken into the telephone handset.

To check a recording, the switch is turned to 'check' and the 'start' button is pressed to hear the message on the telephone handset.

When the set is switched to the 'on' position, incoming calls ring the telephone bell for about ten seconds. The set then comes into operation, answers the call, gives the message to the caller, and returns to the start of the message ready for the next call.

Calls can be answered in the normal way by switching off the set and lifting the telephone handset.

### **Facilities**

The answering set can be used on most types of exclusive exchange lines and switchboard extensions. The answering set 1 can also be used on plan extensions and House Exchange Systems.

It is not possible to use the answering set on shared service lines.

The recorded message can be changed as often as necessary.

An old message is automatically erased as a new one is recorded.

The recording is played from the beginning to one caller at a time.

#### General

There are certain special conditions applying to the provision of answering sets and the recorded messages with which the customer must comply. These will be explained on application to the Telephone Sales Office.

The unit measures 304mm by 228mm by 152mm and weighs 6.12 kilos.

The subscriber must provide a mains powered 3 pin socket outlet of at least 2 amp rating positioned within 3m of the answering set.

# Answering Set 1– additional information

A message lasting up to twenty seconds can be recorded. The message is given twice to ensure that it can be memorised or noted down.

An indicator moves up the rectangular scale from 'Begin recording' to 'Finish recording' while a message is being recorded or checked.

A moving pattern can be seen through a small circular window when a message is being given to a caller.

An additional telephone instrument is needed when the set is used with press-button intercommunication systems and plan extensions.

A suggested message can include a statement that the call is being answered by an answering set, details of the telephone number, customer's name, reason for absence, time of return, and alternative numbers to call.

# Answering Set 2additional information

The machine is normally supplied with a tape having a recording time of approximately two minutes. However, tapes can be provided with recording times of from half a minute to three minutes.

The message should as nearly as possible fill the whole of the recording time.

The recorded message should include the telephone number or the name of the subscriber.

Callers from coin boxes will miss the beginning of the recording, but this can be overcome by repeating the opening phrase.

An indicator shows when a message is being recorded, checked, or given to a caller.

Where two or more answering sets are provided, a cord with a plug at each end can be supplied, at an additional charge, so that a recording may be duplicated from one machine on to another.

This answering set is suitable for use on switchboard extensions during normal office hours, but it is not suitable for connecting to night extensions, plan extensions, or House Exchange Systems.

Clock type meters which show the number of calls dealt with by the answering set can be supplied for an additional charge, on the answering set 2 only.



Answering set 2
Answering set 1 (on cover)

### Please Note

We do our best to supply our customers with the apparatus they ask for but we may have to provide apparatus which does not accord exactly with the descriptions in this leaflet.

Your Telephone Sales Office will gladly supply any further or more up-to-date information. The address and telephone number are shown in the preface of your telephone directory.